PRESCHOOL WAITING LIST

Please complete the details overleaf to place your child’s name on the waiting list for enrolment in the preschool program when she/he is eligible, as outlined in the DECD Preschool Enrolment Policy.

You will be notified if a place is available prior to your child’s anticipated commencement date; you will then be asked to complete a Preschool Enrolment Form.

The number of vacancies available depends on the preschool’s physical capacity.

INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents, for example, information requested on child/student enrolment forms.

The information provided in this form is to enable the site and DECD to manage projected enrolments.

The information provided on the waiting list form is stored securely in local school/preschool and DECD databases. The disclosure of personal information held by Government is regulated by the information privacy principles (see reference above). Unless required to do so by a law of the State or Australian Government, as permitted by the information privacy principles or in accordance with the information sharing guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside this site will be important to your child’s child care placement. In these circumstances, DECD follows the SA Government’s Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG). www.gcyp.sa.gov.au

Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused and
- without information being shared, a child or children will be at increased risk of serious harm.
Site details

Site name: Elizabeth O'Grady Kindergarten

Child details

First name:
Surname/ Family name:
Date of birth:

* Proof of address must be provided with this form
* Proof of age must be provided prior to enrolment

Gender: Male ☐ Female ☐
Address:
Suburb/Town:
Postcode:

Does your child have any additional needs or a diagnosed disability?
No ☐ Yes ☐
If yes, please provide details:

In which country was your child born? Australia ☐ Other ☐
Please specify

Does your child have a medical condition that may require support?
No ☐ Yes ☐
If yes, please provide details:

Is your child of Aboriginal or Torres Strait Islander origin?
No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander ☐

Is this child under the Guardianship of the Minister for Families and Communities or in alternative care?
No ☐ Yes ☐
If Yes, further details must be obtained from the confidential Families SA-DECD Information Sharing Form at the time of enrolment, supplied to the preschool site leader by the child's Families SA caseworker.

If your child turns four before May 1, they can start preschool on the first day of Term One in that year. If your child turns four on or after May 1, they can start preschool on the first day of Term One the following year.

Eligible Kindergarten year (see table below):
Intended school for your child:

Parent / Guardian details

Given name:
Family name:
Relationship to child:
Signature:

Home phone:
Mobile:
Email:
Date:

Details of person completing waiting list form (if other than parent/guardian)

Name:
Signature:
Role:
Date:

Site use only

Priority of Access assigned ☐

Preschool preferences

Anticipated Preschool start dates

Early entry (if eligible and capacity permits)
start: term _____ year _____
Date: ________

Proof of address provided ☐
(Staff member to initial)

CALCULATE ELIGIBLE YEAR FOR KINDERGARTEN

<table>
<thead>
<tr>
<th>Year of birth</th>
<th>Date of birth</th>
<th>Kindergarten start</th>
</tr>
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<tbody>
<tr>
<td>2012</td>
<td>1st May-31st Dec</td>
<td>2017</td>
</tr>
<tr>
<td>2013</td>
<td>1st Jan-30th Apr</td>
<td>2017</td>
</tr>
<tr>
<td>2013</td>
<td>1st May-31st Dec</td>
<td>2018</td>
</tr>
<tr>
<td>2014</td>
<td>1st Jan-30th Apr</td>
<td>2018</td>
</tr>
<tr>
<td>2014</td>
<td>1st May-31st Dec</td>
<td>2019</td>
</tr>
<tr>
<td>2015</td>
<td>1st Jan-30th Apr</td>
<td>2019</td>
</tr>
<tr>
<td>2015</td>
<td>1st May-31st Dec</td>
<td>2020</td>
</tr>
</tbody>
</table>

FINAL West Preschool Waiting List Form v 3.0 July 2015